RECREATION & PARKS COMMISSION City of Rialto 214 North Palm Avenue, Room 204

Rialto, CA 92376

TUESDAY, FEBRUARY 15, 2011 – 6:30 PM

AGENDA

- I. ROLL CALL
- II. INTRODUCTIONS
- III. APPROVAL OF MINUTES
 - A. Recreation & Parks Commission Meeting Minutes January 18, 2011
- IV. DISCUSSION ITEMS FROM THE PUBLIC (Limit 3-Minutes per person)
- V. INFORMATION/STATUS REPORTS
 - A. Program Updates
 - **B.** Project Updates
 - 1. Margaret Todd Park
 - 2. Fergusson Park
 - 3. Racquet & Fitness Center
 - 4. First Christian Church of Rialto
 - 5. Rialto Park Little League Snack bar
 - 6. Senior Center Floor
- VI. **ACTION ITEMS - None**
- VII. COMMISSIONERS' REPORTS
- VIII. ADJOURNMENT
- IX. **NEXT MEETING – MARCH 15, 2011**

In accordance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Public Works Director, (909) 820-2608. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 3.5102-35.104 ADA Title II]

Raquet & Fitness Center

RACQUET & FITNESS CENTER

December was full of seasonal fun. The Toy Drive for the Hearts to Share program was successful in bringing in 42 memberships. The senior social group supported 3 families with their Angel Tree event. Marie Guevara and Christina Bueno headed the event with our SilverSneakers. Aqua Aerobics and Morning workout groups. The kickoff luncheon was attended by Rialto PD Representatives, the senior social group, and a few interested members. The group was introduced to the Heart to Share program headed by the Rialto PD, the Soldiers Holiday Gift Boxes headed by a Detective from RPD and the Angel Tree sponsored by the senior group, themselves. All participants feel that helping local families really makes a difference to them as to what they are willing to contribute.

Employee of the month is Gary Chaffee as he takes on a new task. Gary has been with the city for 14 years as a group exercise, Recreation Aide. The new program Gary is heading is a federally funded Fit-4Kids program, originally started by Mike Moreno. As we move into January he has already filled the next session and is about to double par-





Advanced Fitness Training - PR

ticipation by adding an additional Mon/Wed class. Gary was the right choice for the job, as daily, his bilingual skills have been utilized. Bravo Gary!

The revenue that has shown growth is the pro-shop/snack bar. Under Jessica Perez we have been able to increase the estimated revenue numbers for fiscal year by \$5K. The memberships are holding steady and are on track to hit estimated budget numbers. Programming is the only area that has faced a multitude of challenges. We have reduced payment to \$0 from Young Champions, a reduction in city fees by \$420 a month, a reduction in the amount of Weight Watchers classes also reducing this program to \$450 a month. Then the two revenue programs PR and So You Wanna Get Fit have become a group exercise class with no fees to Full Service Members.

To add revenue we are converting to class only sign-ups for Yoga, Zumba, Boot Camp, Cycling, PR and

TOM SAWYER POOL

SYWGF for consumers who prefer to sign-up for classes and not a gym. We will have results of this change by June 2011.

Pool had a maintenance closure for the last two weeks of December which allowed PW to work without interruptions. We utilized this time in hopes that preventative work now will minimize in-season repairs or closures. There were minimal pool staff working at the pool but the payroll dollars showed an increase due to some delayed retro pay from the summer months.

Dues are being challenged as the two new fitness clubs open in Rialto within our 4 mile radius. We initially had a 20% drop when LA Fitness opened and 24 Hour opened the sport club 2008, about two years ago and 5+ miles away from our location. We had built the dues back to \$25K and above when the two new clubs opened. It appears with these being even closer, both on Riverside Ave, and 1/3 of what we charge has influenced due base more than previously. We estimate a reduction of approximately 20%. Fortunately we are more like the LA Fitness and 24 Hour Sport than the two companies that just came to town. We will work our way back up.

Larry Thornburg has officially retired. We thank Larry for his dedicated service to the Rialto Community!

Deborah Kitchen 1/23/11



December 2010 Monthly Report

City of Rialto

Recreation & Community Services Department



Divisions:# 8345 Rialto Racquet & Fitness Center; # 8344 Tom Sawyer Pool Submitted By:Christina Holguin/Jessica Perez Supervisor: Deborah Forthun Kitchen

Submitted By: Christina Holguin/Je	ssica Perez	Supe	ervisor: Debo	rah Forthun I	Citchen
Activity	Fee	# of Patrons	Gross Revenue	#Sessions	# of Visits
Daily Walk-Ins Adult	\$8.00	161.25	\$1,290.00	1	161
Daily Walk-InsYouth/Seniors	\$4.00	62	\$248.00	1	62
Pool Daily Use Paid at Front	*	-	\$46.00	•	OZ.
2 Week Trial	\$24.00	34	\$816.00	10	340
5 Week	\$49.00	4	\$196.00		
10 Week	·			25	100
	\$99.00	0	\$0.00	50	0
Member Specials		0	\$0.00	10	0
New Memberships		42	\$1,454.00		0
City emp/inc explorers, volunteers		422	\$4,000.00	2	844
Silver Sneakers - November 2010		465	\$1,395.00	465	465
Weight Watchers/Young Champions			\$350.00		
FIT4KIDS			\$0.00		
S.U.W.G.F.		0	\$0.00	8	0
Prime Results -P.R.		0	\$0.00	8	0
Tennis		13	\$92.00	1	13
Personal Training		1	\$0.00	10	10
Auto Dues			\$21,892.85		0
Monthly Statements			\$5,394.88		0
Snack Bar (gross)			\$1,060.37		0
Pro Shop (gross)			\$63.51		
Locker/Equip. Rentals			\$252.00		
Amount from collections**			\$0.00		
Collections fees paid to agency			\$0.00		
NSF (Auto Dues)			\$117.00		
Est Premium to Pool			\$1.410.39		
Actual Member Visits		5,685		1	5,685
Sports Center Revenue #8345		.,	\$37,023.22	·	7,680
Credited Swim Lessons (varies depending on credit amount)		0			0
Swim Lessons (last session of season/2 weeks)	\$22.00	0			0
Weekend Swim Lessons	\$33.00	0			0
Private Lessons (25% off winter special)	\$90.00	1	\$67.50	8	6
Recreation Swim-Youth	\$2.00	6	\$12.00	1	6
Recreation Swim-Adult Lap Swim-Adult	\$3.00	31	\$93.00	1	31
Lap Swim-Youth/Senior	\$8.00 \$4.00	0 2	\$0.00 \$8.00	1 1	0 2
10 week lap swim pass	\$79.00	0	φ0.00	50	100
Pool Rental (swim team)	4 7 0.00	Ŭ		50	100
Rents and Concessions (locker rental, etc.) Snack Bar/ Pro shop (gross)					
Est Premium from Fitness			\$1,410.39	1	0
Pool Revenue #8344			\$1,590.89		
TOTAL REVENUE		. 18	\$38,614.11		145
**Current Collection Program in place Fitness Monthly Usage Pool Monthly Usage TOTAL Monthly Usage	ce for past c	iue baland	:es		7,680 <u>145</u> 7,825



RRFC Monthly Membership Report
City of Rialto Recreation & Community Services Department
Division: 8345 December 2010 Submitted by: Christina Holguin/Jessica Perez



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Activity		ndiv	Individual	_		Col	Couple			Family	illy		Number of Memberships	Number of Members
	prior	exit	new	MOU	prior	exit	new	Mou	prior	exit	new	Mon		
Auto Dues Open - Ended	151				8				_ _ _ _					
Canceled Auto Dues Open-End		ო								0				
New Auto Dues Open - Ended			~		-		τ-				0			
Member Balance				149				8				თ	192	253
Auto Dues 12-mon.	587				193				125					
Canceled Auto Dues 12-mon.		တ				4				9				
New Auto Dues 12-mon.			∞				*				8			
Member Balance				586				190				121	897	1450
Statement Open - Ended	215				82				56 26					
Canceled Statement Open - End		0				_				_				
New Statement Open - Ended			0				0				0			
Member Balance				215				81				25	321	477
Statement 12-month	284				82				476					
Canceled Statement 12-month		0				←				-				
New Statement 12-month			7				0				0			
Member Balance				286				81				475	842	2348
Annual	145				69				7					
Expired Annual		0				0				0		*********		
New Annual			_				0				0			
Member Balance				146				69				7	222	312
Total Long Term Members	1382	12	12	1382	460	7	2	455	643	8	2	637	2474	4840
Short-Term & Program Members													Total	914

RIALTO RECREATION & COMMUNITY SERVICES



Winter 2011 **Basketball** Season

Rialto

The Winter Season of Youth Basketball kicked into high gear in the month of January. Skills Assessments were held at the Johnson Center on January 8. Immediately following the assessments for each division, the coaches selected their teams by draft. Each coach was allowed to "Protect" four players and then had to select the rest of their team via the draft. Following the draft, time was allowed for coaches to make player

trades. The week following skills assessments, the gym was closed for annual floor maintenance. It was during that week that coaches contacted the parents of players and informed them of the day and time of practices. Opening Ceremonies for the Winter Season were held on January 29. Parents, participants and coaches received words of encouragement from Council Member Joe Baca, Jr. During his speech, Council Member Baca announced that the Sports Snack Bar had received a generous donation from AM/PM. Twenty-five cases of Arrowhead water, 15 cases of Gatorade, and 10 cases of water were donated. A variety of candy and 3 cases of hot dogs were also donated. Mr. Baca also announced that he would be donating 30 basketballs to the Youth Basketball program. Also in attendance were Scott Enoch, Recreation Manager and Recreation and Parks Commissioners Clifford DeVost, David Maguinalez, John Silva and Rafael Trujillo. Following the ceremony, the rest of the day was spent taking individual and team pictures. E & E Sports Photography from Redlands provided the photography services and will deliver pictures the week of January 31, just in time for the season opener! Games are played at the Johnson Center with Division 5 games are played on Fridays at 6:00 pm beginning February 4 and all other divisions are played on Saturdays beginning February 5 at 9:00 am. Championship games for the winter season will be played on April 16.

YOUTH VOLLEYBALL SEASON READY TO BEGIN

A total of 38 participants have registered for the winter season of Youth Volleyball and are ready for games to begin on February 5. Matches are played at Rialto Middle School with the first match beginning at 10:00 am. In the department's effort to provide the community with high quality programming, we have added Danielle Howard to our staff. Danielle played for the nationally recognized Cal State San Bernardino Women's Volleyball team.



Monthly Focus: Senior Center, Classes & Special Events

Recreation & Community Services Department

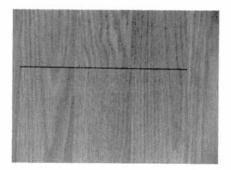
December 2010



Teresa Saldana &Raul Batrez Happy to Receive Gifts

Special points of interest:

 Home Instead sponsored five seniors for their Christmas gift program. Five seniors were given special holiday gifts.



Floor Gapping

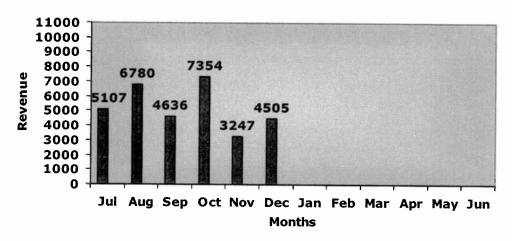


Floor Crack & Gap

Rialto Senior Center Rental Statistics

Complimentary Rentals	Number of Rentals	Hours of Use by Renter
Rialto City Clerk	1	4
Friends of the Senior Center	1	4
Human Resources	1	3
Total	3	11

Rental Revenue Summary



Senior Center Update

Due to the new laminate floor issues, staff is working with ADCOM and the distributor, Tri-West, to correct the problems Tri-West visited the Senior Center, analyzed the floor problems and presented a report with recommendations. Their analysis and report indicated that the floor problems are due to the janitorial maintenance of the floor, as a result of using water and mopping the floor. Staff verified with the Public Works Department and confirmed that the janitorial maintenance of the floor is not the source of the floor problems. Staff has requested a meeting with Tri-West and Armstrong staff to discuss their report further. Staff will continue to aggressively address and resolve the flooring issues at the Senior Center.

Contract Class Statistics

Contract Class	lut	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Statistics												
Number of Classes	32	25	59	67	83	56						
Participant Total	83	62	76	114	88	70						
Attendance Total	332	255	384	553	444	319						
Number of Cancelled Classes	7	12	26	31	41	16						
Cancellation Rate	21%	40%	44%	46%	49%	28%						
Gross Revenue	\$2905	\$2368	\$2837	\$3424	\$3629	\$2827						



Contract Class Update

The Class program experienced a lower cancellation rate due staff deleting classes that were cancelled more than three times and/or had low participation rates.

Dance Voyage is offering a \$4 off coupon to new participants for the February and March classes.

Ballet Class



Beginning of the Parade

Special Events-2010 Holiday Parade

The 2010 Holiday Parade was a huge success! This year's estimated attendance was 2,000, with plenty of entertainment and fun for everyone to enjoy. Once again, we had great support from the area businesses, City departments, non-profits and youth organizations with a total of 52 entries. We had outstanding support and assistance from the AmeriCorps volunteers, Mike Story and his team, the Public Works team and the Police Department team.



Eisenhower High School



Carter High School ROTC



OmniTrans



Rialto Middle School



United Soccer League



Roving Stilt Walker Performers



San Bernardino County Young Marines



Rialto Panthers Football



Mr. & Mrs. Claus

Rialto Senior Center Monthly Attendence/Revenue Summary Report 2010 - 2011

Program Days	Classes & Education Sessions	Sessions													
Priciass Pricias Pri									Jan	Feb	Mar	Apr	May	Jun	Total
Program Days 10 20 20 20 20 20 20 20	Sit & Be Fit Class	Attendance	100	22	22	21	20	7							
Alternal carbon 12	- Alliania	Program Days		0		0		0							
Program Days Alteridance	AARP Class	Attendance	12	0	7	0		0							
Attendance 48		Program Days	8	œ	œ			9							
Program Days 1 2 2	Computer Class	Attendance	48	48	48			50							
Alterodance 50 30 0 127 94 125 9 0 0 0 0 0 0 0 0 0		Program Days	>	2	0			2							
Program Days 22 24 22 25 27 9 0 0 0 0 0 0 0 0 0	Education Sessions	Attendance	50	30	0			4							
Attendance 150 316 287 309 301 125 0 0 0 0 0 0 0 0 0		Program Days	22	24	22			9							
Activities	Total Summary	Attendance	150	316	267		ر دیا	125		0					_
Digram Days Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun Total	Clubs & Activities														
Program Days 26 22 21 13 118 98					Sep					Feb	Mar	Apr	Mav	lun	Total
Altendance 125 115 113 118 98 98 98 98 99 99 99 99 99 99 99 99 99		Program Days	26	22		21	20	21				-			
Program Days	Billiards	Attendance	125	120	115	123	118	98							
Attendance 464 518 416 378 502 202 Program Days 2 2 2 1 1 1		Program Days	4	5	4	4	5	2							
Attendance	Bingo	Attendance	464	518	416	378	506	202							2
Program Days		Attorion Days	200	2/2	2	2	,								
Alternal Ancie	DUILCO	Alleridance	30	26	32	18) a	12							
Program Days	Crafts	Attendance	200	1 6	404	4 67	ر م	Δ							
International Program Days		Program Days	ω	5	ω	5	2 5	4					\dagger		
Program Days 3 5 3 4 5 4	Cribbage	Attendance	34	25	27	32	32	32							
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Program Days 0 2 4 3 3 3 3 3 3 3 3 4 4 4 4 10 22 14 21 13 4 4 2 14 21 13 4 4 3 3 4 4 4 3 3 4 4 4 3 3 4 4 3 3 4 4 3 3 4 4 4 3 3 4 4 4 3 3 4 4 4 3 3 4 4 4 4 3 3 4 4 4 3 3 4 4 3 3 4 4 4 3 3 4 4 4 3 3 4 4 4 3 3 4 4 4 3 3 3 4 4 4 3 3 4 4 3 3 3 4 4 4 3 3 4 4 4	Sewing	Attendance	0	0	47	55	27	5							
Attendance 0 10 22 14 21 13	-	Program Days	0	2	4	3	3	3							
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Program Lays 50 52 57 57 55 49 0 0 0 0 0 0	vvood carving	Attendance	56	57	63	53	56	32							
	Total Cumman	Arrogram Days	50	52	57	57	55	49	0	0	0				

κιαιτο ⊃enior Center Monthly Attendence/Revenue Summary Report 2010 - 2011

Social Services						1010	100								
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Anr	May	- -	Total	
	Program Days	14	12	14		12	15					- Tariery		1081	79
Hair Salon	Attendance	104	95	86			86					1			516
	Program Days	2	1	1			2								ا م
HICAP Counseling	Attendance	4	_	2	2	3	4								क्र
	Program Days	1	0	0											ام
Information & Assistance	Attendance	10	0	0	7	5	0								ડું
	Program Days	1	_		_	0									<u>.</u>
Legal Support	Attendance	ယ		5	7						1				3
	Program Days	26	22	21	21	20									3 2
Lunch Program	Attendance	2252	2125	2416	160		1965							3	7667
al Support	Program Days														ه اع
(Prostate Support Group)	Attendance	10	5	0	0	0	0						1		<u>,</u>
	Program Days	26	22	21		20	21				1				2
Volunteer Program	Attendance	555	427	362	365	184	315							2	2208
	Program Days	71	59	58	63	55	59	0)		9	0	9	0	365 5
I otal Summary	Attendance	2938	2654	2871	2414	2213	2370	0	0		0	0			15460
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Mav		Total	\perp
	Attendance	0	0	0	0	0					1				
Specials Events	Revenue	\$	\$ -	\$	\$-	\$ -	\$ -							59	- 1
	Attendance	0	0	0	0	0	0								의
Dances	Revenue	5	5	\$.	\$-	\$-	\$-							\$	- 1
	Attendance	c	c	0	0	0	0					_			0
Total Summary	Revenue	\$	÷	\$	\$-	\$-	\$-							\$	
Rentals															
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	
Paid Rentals		30		26	19	14	19							- 1	128 28
Paid Rental Hours Used		547	65	82		43	49							~	856
Complimentary Rentals		8	5	ယ			ω								29
Complimentary Rental Hours	s Used	18	24	20.5	42.5	9.75	1							125.75	75
Total Rentals		29	25	29		15	22	0	0			위	의	0	148
Total Hours Used		101	89	102.5	112.5	52.75	8	0				0		51.	75
Rental Revenue		\$5,107	\$ 6,780	\$ 4,636	\$7,354	\$3,247	\$4,505							5	29
Senior Center Donations/Sponsorship	Sponsorship		\$ 39	\$ 51	\$ 130	\$ 722	\$ 10							- 1	952
Grand	Grand Total Summary \$5,107	\$5,107	\$ 6,819	\$ 4,687	\$7,484	\$3,969	\$4,515	\$	\$ -	\$.	\$	\$	\$	32	2
														D 2	> _

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Kidstuff Corner

December, 2010



Donations

Special thanks are in order to Barbara Dillinger, Superintendent \mathbf{of} Airport/Solid Waste Management, for collecting donations for the City of Rialto's, Kidstuff Child Development programs. Barbara collected more than gently used board games from Rialto residents to donate to the Kidstuff program. Some of the donated games were: Perfection. Overboard, Battleship, Big Boogie, Monopoly, and much more! The Kidstuff kids and staff are so grate-



Trapp Gets a New Window

In the early hours of the morning during the second week of December, the Kidstuff program, located on the Trapp Elementary School grounds, experienced some vandalism. More than five rocks were thrown, breaking the large west facing window. Raychelle Glass, Instructor, discovered the rocks and broken window when she opened the site at 11:00 am. She then reported the vandalism to the school office. The school immediately sent Rialto Unified School District employees to secure the site until they could replace the window. Miss Glass reported that she was very pleased with the school district's prompt response. She also reported that the window was replaced two days later.

Holiday Craft Camp

Fourteen children enrolled in the Holiday Craft Camp program during the month of December. This program is especially designed for children 3-5 years old. Children enjoyed holiday music, crafts, games, and holiday goodies. A special emphasis was placed on making a hand-made craft each week. At the end of the session, each child took home four beautifully hand-made Christmas gifts or ornaments. Santa was so proud!

Kidstuff Site Consolidation

When the Rialto Unified School District closed for Christmas break, from December 20th through December 31st, Kidstuff consolidated sites, and all childcare services were offered at the Kidstuff Community Center. During this consolidation period, children were able to interact with their Kidstuff friends from other Kidstuff sites, children who only participate in the program during off-track sessions, as well as children from surrounding school districts and private schools. The children enjoyed holiday stories, food, music, arts and crafts, and of course, writing letters to Santa.